COVID-19 Health & Safety Policy

The health and safety of our clients, volunteers, and staff are very important to us. To provide a safe environment, we are using CDC guidelines as listed below:

- **Anyone who is sick or has any symptoms should not enter the building.**
- **Everyone entering the building must:**
  - Wear a mask at all times.
  - Wash or sanitize hands upon entering, throughout time onsite, and before leaving.
  - Practice personal distancing by staying 6 ft. apart as much as possible.
  - Avoid touching eyes, nose, and mouth, and mask.
  - Volunteers & staff working with food will be required to wear gloves.
  - A touchless thermometer is available for use if needed.
- **Frequently touched surfaces as listed below are sanitized with CDC approved disinfectant each morning, throughout the day, and at the close of business.**
  - Doorknobs, tables, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets & sinks, touch screens, etc.

Routine cleaning and disinfection are an important part of reducing the risk of exposure to COVID-19. We are committed to keeping all those in our building safe. Thank you in advance for your cooperation.